

KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
June 26, 2020

A regular board meeting of the Applied Behavior Analyst Licensing Board was held at the Department of Professional Licensing (DPL) at 500 Mero St, Frankfort, KY 40601 via Amazon Chime on June 26, 2020.

MEMBERS PRESENT

Jonathan Keefe, Chair
Dr. Erick Dubuque, Vice-Chair
Dana Emmitt-Hall
Jennifer Salvina
Ashley Ratliff

DPL STAFF

Jamar Carter, Boards & Commissions Support SPC
Chessica Nation, Administrative Section Supervisor
Bryan Morrow Board (OLS)

MEMBERS ABSENT

Sonya Havel
Allan Allday

Guest

None

CALL TO ORDER

Jonathan Keefe Board Chair, called the meeting to order at 10:05 a.m.

APPROVAL OF MINUTES

Dr. Erick Dubuque made a motion to approve the meeting minutes from the May 29, 2020 meeting. Jennifer Salvina seconded the motion & it carried.

FINANCIAL STATEMENTS

The Board reviewed the financial statements for the months of May 2020

DPL REPORT

No Report at this time

LEGAL COUNSEL

No Report at this time.

LICENSURE STATUS REPORT

Boards & Commissions Support Specialist Jamar Carter presented to the Board for review. The report showed there are currently three hundred and forty-eight (348) active licenses: three hundred and twenty-five (325) active behavior analysts; fifteen (15) active assistant behavior analysts; and eight (8) active licensed temporary behavior analysts.

SUPERVISION COMPLIANCE REPORT

The Supervision Compliance Report was presented to the Board for review. The report showed fifteen (15) active assistant behavior analysts; eight (8) active licensed temporary behavior analysts. Five (5) reports due, 1 report received & conditionally approved and 4 system generated notifications sent. All updates will be sent to board chair for review.

A motion was made by Dr. Erick Dubuque to send Cease and Desist letter to a licensee if no response to a June letter is received by July 13, 2020. Ashley Ratliff seconded the motion and the motion carried.

A motion was made by Jennifer Salvina to send a Cease & Desist letter drafted by legal counsel to a Temporary Behavioral Analyst, the motion was seconded by Ashley Ratliff and the motion carried. Board Chair, Jonathan Keefe, recused himself from this vote.

OLD BUSINESS

Boards & Commissions Support Specialist Jamar Carter updated the board on the BACB ListServ request with no additional information at this time. BCAB request resubmitted.

No update on the ABA disciplinary records, board chair will follow-up with BCAB regulators affairs.

NEW BUSINESS

The board discussed the annual supervision reports and ways to assure compliance. Board chair will draft a memo to send to all License Assistant Behavioral Analyst (LABA), Temporary Licensed Behavior Analyst (TLBA) and Temporary Licensed Assistant Behavior Analyst (TLABA).

Administrative Section Supervisor Chessica Nation asked the Board if it planned on lobby for any legislative changes in the upcoming legislative session. No legislative changes are contemplated at this time.

COMPLAINTS COMMITTEE

The complaints committee tabled 2017ABA00001, 2019ABA00001 & 2020ABA00001

APPLICATIONS COMMITTEE

The applications committee made a motion to approve five (5) Licensed Behavior Analyst licensure applications and one (1) Temporary Licensed Behavior Analyst.

Collins, Lee- LBA Ratified 6/12/2020	Hall, Tara-TLBA
Demniak, Macey M.- LBA Ratified 6/12/2020	
Judy, Amy-LBA	
O'Banion, Auriel J.-LBA	
Rose, Jaimie- LBA Ratified 6/12/2020	

Dana Emmitt-Hall seconded the motion & the motion carried.

APPROVAL PER DIEM

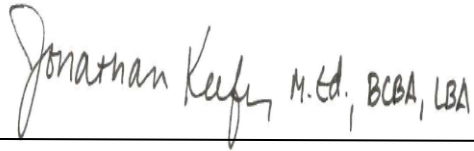
Jennifer Salvina made a motion to approve per diem for all eligible members attending today's board meeting. Ashley Ratliff seconded the motion and the motion carried.

NEXT MEETING:

The board will meet again on Friday July 24, 2020 at 500 Mero St. Frankfort, KY 40601, The Mayo-Underwood Building. The Applications and Complaints Committee will meet prior, at 9:00 a.m. with the board meeting to follow at 10:00 a.m.

ADJOURN

Ashley Ratliff made a motion to adjourn at 11:06 a.m. having no further items of discussion. The motion was seconded by Jennifer Salvina and the motion carried.

 Jonathan Keefe, M.Ed., BCBA, LBA

Jonathan Keefe, Chair